

The Board of Licensure Report
July 2022
Kyle Elliott, Executive Director

Individual License Renewals

The renewal deadline for all individuals whose last name begins with a letter in the range of L – Z, was June 30, 2022. If you fall into this range and have not yet renewed, your license expired at the end of the day on June 30. The offering or providing of professional services on an expired license is a violation of KRS 322. Unfortunately, even with two email renewal reminders and one mailed paper renewal notice sent at least 30 days prior to the expiration, there are still more than eleven hundred individuals who have not renewed. Make sure you are not one of them.

If you are unsure of your license/renewal status, please check our online searchable roster for your license status. That roster is updated continually and can be found on the Board's website, or here: <http://elsweb.kyboels.ky.gov/kboels-web/SearchableRoster.aspx>. If you have any questions about your license status, contact the Board offices for assistance.

Any person that missed the renewal deadline may still renew their license online for up to one year from the date of their license expiration, but will have to pay a late renewal penalty of 10% per month, or any part of a month they are late. The Online Renewal takes only a few minutes and you can pay the renewal fee with a credit card. Please read all of the renewal questions carefully, and answer them honestly.

Anyone who renews after September 1 of their renewal cycle year will automatically be audited for compliance with the continuing professional development regulations. Renew by September 1 and your chances of a continuing professional development audit is only 5%. After September 1 and those odds increase to 100%.

Access the online renewal system at:
<https://secure.kentucky.gov/formservices/KBOELS/LicenseRenewal>.

Firm Renewals

All Firm Permits expire on December 31, 2022. The online firm renewal system will open later this calendar year. Please set yourself a reminder to renew your permit(s) prior to December 31.

Email Reminders

Beginning in early August of last year, the Board began using an email broadcast service (GovDelivery), through the General Government Cabinet of Kentucky, of which the Board is a part. We are using this service for both individual and permit renewal reminders, along with

providing links to the publications of NSPE-KY and KAPS which contain the Board of Licensure Report.

Random CPD Audits

By regulation, 5% of our licensees are randomly selected annually for a compliance audit of their continuing professional development (CPD) hours. This occurs every year on September 1. If you are selected, you will be notified at the mailing address you have provided to the Board. If this address has changed for you recently, please update your contact information with us by using the Board's "Address Change" feature on our website, here: <https://elsweb.kyboels.ky.gov/kweb/AddressChange>. You should also make sure we have the best email address for you.

The CPD Audit reporting period is for the two calendar years prior to your renewal year. In other words, if your renewal was in 2022 (last name beginning with L – Z), your audit will cover the CPD reporting period of calendar years 2020 and 2021 (January 1, 2020 – December 31, 2021). Once an audit notice is mailed, the licensee has thirty days to provide evidence of compliance with the CPD regulations. Late responses may be subject to a disciplinary action.

Calendar of Events 2022

July 28	Board Committee Meetings	Frankfort
July 29	Board of Licensure Meeting	Frankfort
August 23 – 26	NCEES Annual Meeting	Carlsbad, CA
October 21 – 22	NCEES Exam Administration (Structural)	Regional locations only
October 27	Board Committee Meetings	Frankfort
October 28	Board of Licensure Meeting	Frankfort

For up to date information on the NCEES schedule for both paper based and computer based exams, visit <https://ncees.org/exams/schedule/>.